

Vacancy at N/a'an Ku Sê Wildlife Experience – Utopia

An exciting and challenging opportunity is available for an **Assistant Duty Manager** to join our team.

Location: Rooster & Co Restaurant @ Utopia, Windhoek, Namibia.

Closing date: 06 August 2026

Overview

Rooster & Co @ Utopia is looking for a hands-on Assistant Duty Manager to help run a fast-paced restaurant floor. You'll open and close the operation, keep guests happy, and keep the team on track during busy service — a great fit for someone who thrives under pressure and leads by example.

KEY RESPONSIBILITIES

- Oversee opening and closing procedures for the restaurant, including on Semper POS
- Manage and direct floor staff during service, ensuring smooth table turns and coverage
- Handle guest relations, including resolving complaints promptly and professionally
- Assist with stock counts (daily, weekly, and monthly)
- Conduct daily cash-ups, reconciliations, and report any discrepancies
- Ensure compliance with food safety, hygiene, and health & safety standards
- Coach, train, and give feedback to new and existing staff
- Maintain service standards, including menu knowledge and responsible upselling
- Follow SOPs, licensing requirements, and incident-reporting procedures

QUALIFICATIONS AND REQUIREMENTS

- Grade 12 (minimum)
- Computer literacy, including Microsoft Excel and Word
- Up to 3 years' relevant experience in hospitality, food & beverage
- Willingness to work night shifts, weekends, and long hours
- Namibian citizens are encouraged to apply

SKILLS AND COMPETENCIES

- Calm, confident leadership on the floor during busy periods
- Strong communication across kitchen, bar, and wait teams
- Conflict resolution and tactful customer complaint handling
- Sound decision-making under pressure
- Time management across service oversight and admin duties
- Customer empathy and a positive, motivating attitude
- Accountability, reliability, and professionalism
- POS/ordering systems experience and basic inventory management

WHAT WE OFFER

- Competitive salary package aligned with qualifications and experience

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- Opportunity to represent diverse, purpose driven brands making a real difference
- Access to the N/a'an ku sê Medical Aid Group (employee contribution)
- Dynamic work environment supporting conservation and community development
- Professional growth opportunities across multiple business sectors

APPLICATION PROCESS

Applications must be submitted via our online portal.

[Vacancy at N/a'an ku sê Wildlife Experience - Assistant Duty Manager – Fill out form](#)



N/a'an ku sê is eco-friendly and paperless: Hand-delivered CVs will not be accepted
Only short-listed candidates will be contacted.